DEPARTMENT OF SOCIAL WORK
ANDHRA KESARI UNIVERSITY
ONGOLE -523001

4TH ANNUAL
BOARD OF STUDIES MEETING
03-09-2026

PG PROGRAMME IN SOCIAL WORK
SCHEME AND SYLLABUS

2026 -2027

ANDHRA KESARI UNIVERSITY

DEPARTMENT OF SOCIAL WORK

MASTER OF SOCIAL WORK (MSW)

(Course Structure, Syllabus, Instruction & Examination of MSW under CBCS, Amended as per NEP-2020 w.e.f. the Academic Year 2026-27)

THIRD SEMESTER

Course Code	Core/ CF/SO	Title of the Course	Hours /Week	No. of Credits	IA	SEE	Total Marks
SW-14	Core Theory	Social Policy, Planning & Social Welfare Administration	6	4	30	70	100
SW-15		Community Development	6	4	30	70	100
SW-16		Management of Organisations	6	4	30	70	100
SW-17		Medical & Psychiatric Social Work	6	4	30	70	100
Compulsory Foundation Course							
SW-18	CF	Concurrent Field Work- III & Viva - Voce	6	4	100	-	100
Skill oriented Courses: Choose any one							
SW-19	SO	A) Information & Communication Technology and Social Work	6	4	30	70	100
		B) Social Work Practice in Disaster Management					
Total			**36**	**24**	**250**	**350**	**600**
SW - 20	MOOC's	SWAYAM/ SKILL DESIRE	-	**02**	**P**	--	**Pass**

1. All core theory papers are mandatory
2. Student must be Registered in SWAYAM MOOC's/ SKILL DESIRE MOOC's and submit the Certificate to the Department as per university norms.
3. Concurrent Field Work is Compulsory & III Semester Field Work Evaluation & Viva-Voce (CFW-III) shall be conducted with Internal Examiner.

Note: SWAYAM MOOC's/ SKILL DESIRE MOOC's Credits are Excluded from the Calculating SGPA/CGPA

FOURTH SEMESTER

Course Code	Core/ CF/OE	Title of the Course	Hours/ Week	No.of Credits	IA	SEE	Total Marks
SW-21	Core Theory	Women and Development	6	4	30	70	100
SW-22		Gerontological Social Work	6	4	30	70	100
SW-23		Correctional Social Work	6	4	30	70	100
SW-24		Labour Legislation & Labour Welfare	6	4	30	70	100
Compulsory Foundation Course							
SW-25	CF	Concurrent Field Work - IV	3	2	70	30	100
SW-26		Block Field Work	3	2	70	30	100
Open Elective Courses: Choose any one							
SW-27	OE	A) Industrial Relations	6	4	30	70	100
		B) Counselling in Social Work Practice					
SW-28		Project Work Evaluation & Viva-Voce	--	4	70	30	100
Total			**36**	**28**	**360**	**440**	**800**

1. All core theory papers are mandatory
2. Concurrent Field Work and 45 days of Project Work is compulsory.
3. IV Semester Concurrent Field Work – IV for 70 Marks, Block Field Work for 70 Marks & Viva-Voce for 70 Marks (CFW-IV, BFW & PWE) shall be conducted with Internal Examiner and,
4. IV Semester Concurrent Field Work – IV for 30 Marks, Block Field Work for 30 Marks & Viva-Voce for 30 Marks (CFW-IV, BFW & PWE) shall be conducted with External Examiner.

MASTER OF SOCIAL WORK::THIRD SEMESTER SW-14 : SOCIAL POLICY, PLANNING AND SOCIAL WELFARE ADMINISTRATION

Course objectives: The main objective of this paper is to educate the students about the concept of social policy and development approaches, people's participation and development, sustainable development and the nature and scope principles and process of social welfare administration in India.
Course Outcome: Enlightened the students about concepts of social policy and social welfare administration; approaches and peoples participation in development.

Unit – 1 Syllabus
Social Policy - Concept – Need - Objectives, Values and Directions - Relationship between Social Policy and Development - Constitutional basis and Evolution of Social Policy in India.
Learning Outcome: Students will be able to acquire knowledge about relationship between social policy and development in India.

Unit – 2 Syllabus
Approaches to Social Policy - Unified, Integrated and Sectoral - Models of Social Policy - Residual, Welfare, Redistributive – Antyodaya, Sarvodaya Approaches to Social Development. **Learning Outcome:** Students will be able to gain the knowledge on approaches to social policy and social development.

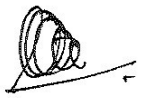
Unity – 3 Syllabus
New Economic Policy - People's Participation and Development - Concept of Sustainable Development - Role of Professional Social Worker in Formulation and Implementation of Social Policy - Linkages between Social Policy and Planning.
Learning Outcome: Students will be able to get move acquainted with new economic policy and people's participation and development.

Unit – 4 Syllabus
Social Welfare Administration - Concept, Definition, Nature and Scope – Principles of Social Welfare Administration in India - Distinction between Social Work and Social Welfare - Central Social Welfare Board (CSWB) - Composition of the Board, Organization and Administrative setup, Programmes and Activities of the Board, General Grants - in - Aid to Voluntary Organizations (NGOs).
Learning Outcome: Students will be able to understand the concept of social welfare administration and voluntary organizations in India.

Unit – 5 Syllabus
Administrative Process, Planning, Organizing, Staffing, Decision Making, Co-coordinating, Delegation in Administration; Reporting, Fitting and Correspondence - Financial and Office Administration – Budgeting, Fund Raising, Accounting, Office Processing - Role of Non–Governmental Organizations. (NGO's)/ Voluntary Organizations in Development.
Learning Outcome: students will be able to develop the knowledge on administrative process, planning and role of NGO's.

Reference Books:

1. Dr. D.R. Sachadeva (2005): Social Welfare Administration in India.
2. Huttman, E.D. (1981): Introduction to Social Policy, New York, Mc. Graw Hill.
3. Kulkarni, P.D. (1979): Social Policy and Development in India, Madras.
4. Kulkarni, P.D. (1979): Social Policy in India, New York.
5. Skidmore, (1983): Social Work Administration, Prentice Hall, New Jersey.
6. Sankaran, R. & Rodrigues, 1 (1983): A Hand Book of the Management of Voluntary Organization, Madras, Alpha.
7. Goel, SL & Jain, R.K. (1988): Social Welfare Administration Vol. I & II, New Delhi, Deep & Deep.
8. Paul Chowdary D. (1979): Social Welfare Administration, New Delhi, Atma Ram.



MASTER OF SOCIAL WORK::THIRD SEMESTER
SW-15 : COMMUNITY DEVELOPMENT

Course Objectives: The Main objective of this paper is to acquire knowledge on urban, rural and tribal community and its features. To understand the process of urbanization. To enhance knowledge about urban, rural and tribal development programmes. To know about community development approaches. To learn about the role of a social worker in promoting community development.

Unit – 1 Syllabus
Rural Community: Definition, Characteristics of Rural Communities, Changes in Rural Communities. Urban Community: Definition, Urbanization Characteristics of Urban Communities. Tribal Community: Definition and Characteristics of Tribal Communities; Differences between Rural, Urban and Tribal Communities.
Learning Outcome: The students would be able to understand the rural, urban, and tribal community. Differentiate between rural, urban, and tribal community.

Unit – 2 Syllabus
Community Development: Definition; Community Development Experiment and Projects in Rural Areas: Srinikatan, Marthandom, Gurgon, Baroda, Firka, Nilokhere and Earthwah Project. Urban Areas: Delhi Pilot Project, Baroda Pilot Project, Ahmadabad Pilot Project. Tribal Areas: Hill Area Development Programs.
Learning Outcome: The students would be able to Gain knowledge about the various community development experiment and projects in rural, urban and tribal areas.

Unit – 3 Syllabus
Programmes for Community Development – Rural: (IRDP) Integrated Rural Development Programmes. DWCRA (Development of Women and Children Rural Areas. MGNREGS: Mahatma Gandhi National Rural Employment Guarantee Scheme (National and State Level). Indira Kranthi Patham. DWCUA: (Development of Women and Children in Urban Areas. Slum clearance Projects. Tribal: ITDA (Integrated Tribal Development Agency). GDC (Girijan Development Corporation). Social Workers' Response: Creating awareness work for effective implementation of the programmes.
Learning Outcome: The students would be able to Learn about the various community development programmes-rural, urban and tribal. Apply the knowledge in effectively implementing the different programmes.

Unit – 4 Syllabus
Community Development Approaches and Scope of Social Work Practice. Target Approach: Welfare Programmes, Developing Relationships, Demonstrating the Purpose, Target Group, Participatory Techniques. Role of Social Worker - Conducting Awareness Camps, Strengthening Self – Help Groups, Facilitating Empowerment in the Communities Sensitizing the Government Functionaries.
Learning Outcome: The students would be able to apply the various approaches of community development. Play the role of a social worker in promoting community development.

Unit – 5 Syllabus
Concept and Philosophy of Community Development – Objectives – Programmes for Rural, Urban and Tribal Development – Scope of Social Work.

Learning Outcome: The students would be able to develop conceptual understanding of philosophy of community development. Apply the knowledge of community development in implementation of the various programmes.

Reference Books:

1. Encyclopedia of Social Work Government of India: Vol. I to IV guidelines and Reports of Various Rural Development initiatives.
2. Gab Grode K.D. (1971): Community Organizations in India, Popular Prakasam Baby.
3. Singh Kumar, (1986): Rural Development Principle Policies and Management, Sage Publications. New Delhi.
4. Vasant Desai (1986): Rural Development Vol. I to IV, New Delhi, Himalaya Publication House, Nagapur.
5. Venkata Reddy. K. (1988): Rural Development in India (Poverty of Development Himalaya Publication House, Nagapur.
6. Annual Report (2005): Department of Rural Development Govt. of A.P.
7. Climard, Marshal. B.: Slums and Community Development The Press, New Delhi.
8. Gopal Bhargana, (1981): Urban Problems and Policy Perspectives in India. Shakthi Malik, Abinay Publications, E – 37, Hauz Khan, New Delhi.
9. Jacob 2.
10. Thadipaur (1993): Urban Community Development Rawat Publications, New Delhi.
11. Sharma, K.C. (1994): Poverty, Unemployment and Inequality in Tribal India Reliance Publications House, New Delhi.
12. Satyanarayana (1990): Tribal Development in India Inter India Publications, New Delhi.
13. Verma. Y. (1986): Problems of Tribals India.

MASTER OF SOCIAL WORK::THIRD SEMESTER
SW-16 : MANAGEMENT OF ORGANIZATIONS

Course Objectives: The main objective of this paper is gain knowledge about human service organization; governing ideas and sustainability.

Course Outcome: Acquire knowledge and skills in the different aspects of management of nongovernmental organizations. Gain an understanding about project management and proposal writing.

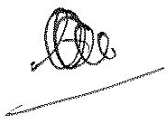
Unit – 1 Syllabus
Human Service Organizations – Their Characteristics like Size, Nature and Design - Social Response to Social Needs – Origin and Growth of Organization-External Environment.
Learning Outcome: The students will be able to Know about human service organizations. Apply the knowledge on understanding the societal needs and the impact of external environment.

Unit – 2 Syllabus
Establishment Registration, Different Types of Legislations – the Societies Registration Act, 1860 – Legislations Relating to Trusts, etc. – Organizational Goals: Vision, Mission and Values. **Learning Outcome:** The students will be able to apply the knowledge in understanding the establishment of organizations and in setting up its goals.

Unit – 3 Syllabus
Management of Human Service Organizations: Governance and Administration, Boards- Executive Boards, Professional and other Staff Relationship – Communication: Team Building, Governance and Accountability in NGO's.
Learning Outcome: The students will be able to understand the importance of governance and administration. Know about the roles and functions of boards, professional and staff. Learn about important aspects of governance in human service organizations.

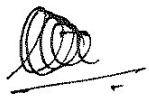
Unit – 4 Syllabus
Financial Management: Organizational Budget – Sources of Finance- Themes and Methods of Resource Mobilization, Corporate Social Responsibility – Trends and Issues.
Learning Outcome: To students will be able to apply the knowledge on financial management in running a human service organization.

Unit –5 Syllabus
Project Management: Elements of Project Planning, Guidelines for Formulation of Project Proposals: Project Implementation, Monitoring and Evaluation – Their Relevance to Social Work Practice.
Learning Outcome: The students will be able to understand the process of project management. Apply social work knowledge in project management.



Reference Books:

1. Chowdary D.P. (1962): Handbook of Social Welfare (Fields of Social Work) Atma Ram & Sons, New Delhi
2. Chawdhary, D.P. (1983): Social Welfare Administration, Delhi, Atma Ram & Sons.
3. Denver, J.C. (1979): Office the Non administration, Plymouth, Mac Donald and Evans
4. Drucker, P. (1990): Managing the Non-Profit Organization, NY, Harper Collins.
5. Encyclopedia of Social Work in India, (1968): Publications Division, Govt. of India, New Delhi.
6. Goel. S.L and Jain R.K. Social Welfare Administration, Deep & Deep, New Delhi.
7. Goel B.R. - Project Management, Deep and Deep Publications.
8. Kandaswamy, (1986): Governance and Financial Management in Non-Profit Organization – A Reference Manual, New Delhi: Caritas India.
9. Leigh Andrew, (1996): 20 Ways to Manage Better (2nd Ed.) Hyderabad, Universities Press;
10. Soriano, F I (1995): Conducting needs assessment, New Delhi, Sage.
11. Thomas, A. (1996): What is Development Management? Journal of International Development 8 (1), 95-110.
12. Thomas, A. and others (1998): Finding out fast: Investigative Skills for policy and Development, New Delhi: Vistaar.
13. Weiner, M. (1982): Human Service Management, Illinois, The Dorsey Press.



MASTER OF SOCIAL WORK::THIRD SEMESTER
SW-17 : MEDICAL AND PSYCHIATRIC SOCIAL WORK

Course Objectives: The main objective of this course is to create a clear understanding of medical and psychiatric social work, and the perspectives on illness.
Course Outcome: To create a sound theoretical understanding on normal and abnormal psychology. To understand classification of mental disorders, create awareness about addictions and the role of social worker in dealing with them.

Unit –1 Syllabus
Origin of Medical and Psychiatric Social Work: Nature and Scope, Health and Illness, Disease: Definition, Concept, Factors Influencing Health and Indicators.
Learning Outcome: The students will able to trace the origin of Medical and Psychiatric Social Work, Differences of health, illness and disease.

Unit – 2 Syllabus
Sociological Perspectives on Illness: Access to Healthcare, Social Epidemiology, Nutrition, Childhood Disorders, Cancer, Leprosy, T.B., HIV/AIDS.
Learning Outcome: The students able to apply the theoretical knowledge of various illnesses from Sociological perspectives.

Unit – 3 Syllabus
Community Health, Primary Health Care, Health Education and Communication. Hospital as a Social System.
Learning Outcome: The students able to get the knowledge on different types of healthcare.

Unit – 4 Syllabus
Normal and Abnormal Psychology: Meaning and Scope, Historical background of abnormal psychology, Symptoms and Syndromes.
Learning Outcome: The students able to trace the origin of abnormal psychology and understand the concept of abnormal behaviour.

Unit – 5 Syllabus
Classification of Mental Disorders: Psychotic and Neurotic, Psycho-somatic Disorders, Treatment of Abnormal Behaviour, Alcoholism, Drug Addiction, Role of Social Worker in medical and psychiatric social work fields.
Learning Outcome: The students able to deal with problems of mental disorders. Play an effective role as a social worker in treating mental health problems.

Reference Books:

1. Turner J. Francis: Differential Diagnosis and Treatment in Social Work, Free Press, New York.
2. Surjith Singh Dhopper, (1997): Social Work in Health Care in the 21st Century, Sage Publication, New Delhi.
3. Lyan Ilubschman (1983) Hospital Social Work Practice, Paser Publication, USA.
4. Mathew Henk (1989); Social Work in Primary Care; Sage Publication, New Delhi.
5. K. Park (2000); Social and Preventive Medicine; M/S Banarsids Bhanot, Jabalpur.
6. Sujatha Rao & Rachel Chatterjee (2003): Indian Health Report, Oxford University Press, New Delhi.
7. Robert. C. Carson (1990); Abnormal Psychology
8. Ratna Verma (1991); Psychiatric Social Work in India, Sage Publications, New Delhi.
9. S.K. Mangal; Abnormal Psychology, Sterling Publishers, Pvt. Ltd, New Delhi.

MASTER OF SOCIAL WORK:: THIRD SEMESTER
SW-19 (A): INFORMATION & COMMUNICATION TECHNOLOGY AND SOCIAL WORK

Course Objectives: The main objective of this paper is to create awareness of ICT technology; Application of the learned skills in the field of development in social Sectors.

Course Outcome: To gain knowledge of Information & Communication Technology in respect of Social Work.

UNIT-I Syllabus
Basic Computer Organization: Components, Memory, Operating system, Computer Languages, Assembly, High level, Software. Internet: History of Internet, Essential components of Internet, Uses of Internet, Internet Service Provider, E-mail- users and Advantages of E-mail

Learning Outcome: Students will able to briefly understand about the basic concepts of a computer system, Internet and it's use.

UNIT- II Syllabus
MS-Word: Features of MS-Word - MS-Word Window Components - Creating, Editing, Formatting and Printing of Documents – Headers and Footers – Insert/Draw Tables, Table Auto format – Page Borders and Shading – Inserting Symbols, Shapes, Word Art, Page Numbers, Mail Merge.

Learning outcome: Students will be able to create personal, academic and business documents using MS Word.

UNIT- III Syllabus
MS-PowerPoint: Features of PowerPoint – Creating a Presentation - Inserting and Deleting Slides in a Presentation – Adding Clip Art/Pictures -Inserting Other Objects, Audio, Video - Resizing and scaling of an Object – Slide Transition – Custom Animation.

Learning outcome: Students will be able to create spreadsheets, charts and do presentations.

UNIT-IV:
IT in Social Sector: IT in Municipality, IT in Villages, IT in GOVT offices, IT In Education, IT in Health care, IT in Social services, IT in Community Development.

Learning outcome: Students will be able to understand the use of information and communication technology in various sectors of social work.

UNIT-V:
Information Technology in Social Work, Artificial Intelligence and Tools of Artificial Intelligence, Prompt Engineering,Application of Artificial Intelligence in various fields of Social Work.

Learning outcome: Students will be able to apply Artificial Intelligence in Social Work.

Reference Books:

1. Computer Today, McGraw Hills
2. Devendra Singh, Dynamic Computer Course, Fusion Books
3. Computer Fundamentals, P K Sinha BPB Publication, N Delhi
4. Akash Saxena & Sunil Chauhan, Fundamentals of Computer, University Science Press
5. Rajaraman V, Fundamentals of Computers, Prentice Hall of India Pvt. Ltd.
6. Peter Norton, Introduction to Computers, McGraw Hill Education (India) Pvt. Ltd.
7. Subhash Bhatnagar, E-government From Vision to Implementation. New Delhi: Sage
8. Ron Mansfield, Working in Microsoft Office - TMH.
9. Sanjay Saxena, MS Office 2007 in a Nutshell - Vikas Publishing House

MASTER OF SOCIAL WORK: THIRD SEMESTER

SW-19 (B): SOCIAL WORK PRACTICE IN DISASTER MANAGEMENT

Objective of the Course

1. To provide basic conceptual understanding of disasters.
2. To understand approaches of Disaster Management
3. To build skills to respond to disaster

Unit: I Definition and types of disaster

Definition, Hazards and Disasters, Risk and Vulnerability in Disasters, Natural and Man-made disasters, earthquakes, floods drought, landside, land subsidence, cyclones, volcanoes, tsunami, avalanches, global climate extremes. Man-made disasters: Terrorism, gas and radiations leaks, toxic waste disposal, oil spills, forest fires.

Unit: II Study of Important disasters

Earthquakes and its types, magnitude and intensity, seismic zones of India, major fault systems of India plate, flood types and its management, drought types and its management, landside and its managements case studies of disasters (e.g) Earthquakes, Landside). Social Economics and Environmental impact of disasters.

Unit: III Mitigation and Management techniques of Disaster

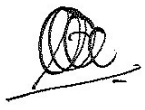
Basic principles of disasters management, Disaster Management cycle, Disaster management policy, National and State Bodies for Disaster Management, Early Warming Systems, building design and construction in highly seismic zones, retrofitting of buildings.

Unit: IV Response and Relief Operations, Recovery and Rehabilitation:

Emergency Planning, Evacuation Procedures, Shelter Management, Search and Rescue Operations, Medical Aid and First Aid, Logistics and Supply Chain Management, Public Communication and Education, Media Relations in Disasters, Post-Disaster Assessment, Psycho-social Support, Economic Recovery.

Unit V Training, awareness program and project on disaster management

Training and drills for disaster preparedness, Awareness generation program, Usages of GIS and Remote sensing techniques in disaster management, Mini project on disaster risk assessment and preparedness for disasters.



Text Books:

1. Disaster Management Guidelines, GOI-UND Disaster Risk Program (2009-2012)
2. Damon, P. Copola, (2006) Introduction to International Disaster Management, Butter worth Heine man.
3. Gupta A.K., Niar S.S and Chatterjee S. (2013) Disaster management and Risk Reduction, Role of Environmental Knowledge, Narosa Publishing House, Delhi.
4. Murthy D.B.N. (2012) Disaster Management, Deep and Deep Publication PVT. Ltd. New Delhi.
5. ModhS. (2010) Managing Natural Disasters, MacMillan publishers India



MASTER OF SOCIAL WORK: FOURTH SEMESTER

SW-21: WOMEN AND DEVELOPMENT

Course Objectives: The main objective of this paper is to get an understanding of the perspective of women and development in Indian society.

Course Outcome: To understand the key issues faced by women and strategies to change the situation in terms of personal liberation as well as in terms of making women a part of the development process. To examine the social systems that affect women in meeting growth needs and special needs.

Unit – I

Demographic Composition of Women, Changing Perspectives of the Roles and Obligations of the Women through History – Regional Variation in Sex Ratio. Implications of the Declining Sex Ratio.

Learning Outcome: The students will be able to understand the demographic composition of women and the changing roles of women. Analyze the regional variation of sex ratio and its implication on the society.

Unit – II

Sexual Division of Labour - Invisibility of Women's Work; Self-employed Women -Types and Specific Problems.

Learning Outcome: The students will be able to apply the knowledge of sexual division of labour in dealing with their unique problems.

Unit – III

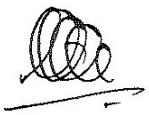
Violence against Women – Feticide, Infanticide, Child Marriage, Rape, Battering, Sati, Dowry Deaths, Sexual Harassment.

Learning Outcome: The students will be able to apply the knowledge of violence against women in tackling the issue.

Unit – IV

Status of Women in Indian Society before and after Independence; Gender Discrimination, Gender Equity, Gender Justice - Women Empowerment – Theoretical Perspectives.

Learning Outcome: The students will be able to gain insight on the status of women in Indian society before and after independence and apply the knowledge in dealing with the issues and problems. Apply the knowledge in understanding the issues pertaining to women empowerment.



Unit – V

Empowerment of Women – Constitutional Guarantees, Legal Provisions; Women Welfare Programmes – Self Help Groups – Women Protection Cells – Mahila Police Station – Reservations for Women.

Learning Outcome: The students will be able to understand the issues affecting women and the intervention strategies in dealing with them.

Reference Books:

1) Brook E. and Davis Ann (1985): Women, the family and Social Work, London, Tavistok Publications;
2) Everett J: Women and Social Change in India;
3) Government of India (1974): Towards Equality – A report of the committee of Status of Women in India, Delhi.
4) Harlambos M and Heard R.M. (1980): Sociology - Themes and Perspective, Oxford Publication.
5) Jeffrey W Dyer and Raymond T Coward (1992): Gender, Families and Elder Care, Sage Publications.
6) Uma Shankar Jha and Premalatha Pujari (1996): Indian Women To-day Vol to II, Kanishka Publications.



SW-22: GERONTOLOGICAL SOCIAL WORK

Course Objectives: The main objective of this paper is to acquire knowledge on the concepts of Geriatrics and gerontology, theoretical Perspective on Ageing, Problems of elderly, policies and services for the elderly in India.

Course Outcome: To enlighten the students on the concepts of geriatric and gerontology, Problems of elderly, national policy for older persons and services for the elderly.

Unit – I

Elderly – Definition of the Aged, Concepts of Geriatrics and Gerontology- The Demographic Profile of Elderly – Ageing trends of increasing Ageing Population in India.

Learning Outcome: Students will be understand the concepts of geriatrics and gerontology and trends of increasing ageing population in India.

Unit – II

Theoretical Perspectives on Ageing – Engagement Theory, Disengagement Theory, Activity Theory, Modernization Theory, Labeling Theory; Importance of Gerontological Social Work.

Learning Outcome: Acquire knowledge on theoretical perspectives on aging and Importance of Gerontological Social Work.

Unit – III

Problems of the Elderly – Social, Economic, Health Psychological, Familial; Neglect and Abuse of the Elderly; Status of the Aged in Traditional and Modern Society.

Learning Outcome: Develop knowledge on various problems of elderly in India.

Unit – IV

Aged Related Policies and Laws for Education, Employment, Retirement, Social Security and Pension; National Policy for Older Persons1999.

Learning Outcome: Get more acquainted with national policy for older persons 1999.

Unit – V

Services for the Elderly – Constitutional and Legislative Provisions for the Welfare of the Elderly, Institutional and Non- Institutional services for the Elderly; Role of Governmental and Non-Governmental Organizations for the Welfare of the Aged.

Learning Outcome: Gain knowledge about service for the elderly and the role of Government and NGO's for the welfare of Aged.

Reference Books:

1) Sharama M.L. and Dak T.M. Ed.) (1987): Aging in India, New Delhi: Ajanta Publication, Delhi.
2) Desai K.G. (1982): Aging in India, Mumbai, TISS.
3) Gajindragadkar (1983), (Ed.): Disabled in India, Mumbai, Somaiya Publications.
4) Leus V (1987): Development and Handicapped New York: Bahi Blockwell Inc.
5) Marshal M (1983): Social Work with the Disabled London, Macmillan.
6) Shubha, S et al (2000): Senior Citizens Guide, New Delhi: Help Age.
7) Bhatia, H.S. (1983) Ageing and Society: A Sociological study of Retired Public Servants, the Aryas Book Centre Publishers, Udaipur.
8) Cowgill, Donald D. Halmes, Lowell (1972), Ageing and Modernization, Applenton – Century – Crafts, New York.
9) Nair, S.B. (1990): Social Security and the Weaker Sections. A Study of Old Women Agricultural Workers in Kerala, Penaissance Publishing House, Delhi.



SW-23: CORRECTIONAL SOCIAL WORK

Course Objective: The main objective of this paper is to understand the concept of Crime, nature, theories sociological classical, biological, sociological, concept of crimes and schools of criminology; concept of punishment and theories of punishment, juvenile delinquency; to understand the prison and prison problems of correctional services in India.

Course Outcome: To prepare the students to gain knowledge about the concept of crime theories of crime and classification of crimes theories of punishments probation and parole problems of correctional services.

Unit – I

Crime – Concept, Definition, Nature; Theories - Classical, Biological, Psychological, Sociological, Definition and distinction of criminology, Penology and victimology Social organization and Disorganization.

Learning Outcome: Students will be able to gain knowledge about the concept and importance of Correctional Social Work.

Unit – II

Punishment - Concept, Definition, Meaning Types; Theories – Limitations of Punishment.

Learning Outcome: Students will be gain knowledge about the theories of punishment and types of punishments.

Unit – III

Correction - Concept, Definition, Meaning, Philosophy, Historical back ground.

Learning Outcome: Students will be understanding the Concept of correction, meaning and its philosophy.

Unit – IV

Correctional Institutions- Central Prison, Remand Homes, Borstal Schools, Juvenile Courts – Prison Reforms

Learning Outcome: Students will be able to learn about correctional institutions like central prison and prison reforms.

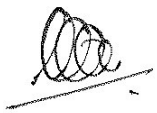
Unit – V

Probation and Parole, After Care Services – Role of Social Worker Correctional Social Work, Concept, Meaning, Importance – Correctional Social Work with Criminals, Delinquents, Beggars, Drug-Addicts and Alcoholics, and Sex Workers – Social Work and Correctional as – application of Methods of Social Work.

Learning Outcome: Students will be able to learn about probation, parole and after care services.

Reference Books:

1) Cavadino, Michael and Dingoes, James: The Penal System an introduction, Sage Publication, New Delhi.
2) Garland, David, (1990): Punishment and Modern Society. A Study in Social Theory, Clarender Press, Oxford.
3) Krishna Iyer, V.R. (1998): Law and Social Change Allied Publishing Private Ltd.
4) Siddique. A: Criminology Problems and Perspectives – Eastern Book Company, Lucknow.
5) Grillin and Grillin: Criminology and Penology.
6) E.H. Sutherland: punishment and Social Structure Colombia University, New York.
7) Alexader J.P.: The Philosophy of Punishment.
8) Barlett, H.M: Analyzing Social Work Practice by fields.
9) Fink, A.E. The field of Social Work, Henry, Holt and company, Inc New York, 1949.
10) Government of India: Encyclopedia of Social Work in India Ministry of Welfare Vol – 1 New Delhi, 1987.
11) Moorthy, M.V. Social Work Philosophy, Methods and fields Karnataka University, Karnataka University Press, 1974.



SW-24: LABOUR LEGISLATION AND LABOUR WELFARE

Course Objective: The main objective of this course is to disseminate the knowledge on various Labour Legislations and Labour Welfare programmes in India.

Course Outcome: To enlighten the students about welfare legislations, Industrial Relations legislations, Wage and Social Security legislations and Labour Welfare programmes in India.

Unit – I

Welfare Legislations: Factories Act, 1948; Mines Act, 1952; Plantation Labour Act, 1951; A.P. Shops and Establishments Act., 1988.

Learning Outcome: The students will learn about Welfare Legislations i.e. Factories Act 1948, Mines Act, 952 and Plantation Labour Act, 1951.

Unit – II

Industrial Relations Legislations: Industrial Disputes Act, 1947; Industrial Employment (Standing Orders) Act, 1946; Trade Unions Act, 1926.

Learning Outcome: The students able set knowledge on the Industrial Relations Legislation i.e. Trade Unions Act 1926, Industrial Disputes Act 1947.

Unit – III

Wage and Social Security Legislations: Payment of Wages Act, 1936; Minimum Wages Act, 1948; Payment of Bonus Act, 1965; Payment of Gratuity Act, 1972; Workmen's Compensation Act, 1923; Employees State Insurance Act, 1948 and Provident Fund and Miscellanies Provisions Act.1952.

Learning Outcome: The students able to develop the knowledge about Wage and Social Security Legislation i.e. Payment of Wages Act 1936, Minimum Wages Act 1948, ESI Act 1948 etc..

Unit – IV

Labour Welfare: Concept, Scope and Philosophy; Principles of Labour Welfare; Agencies of Labour Welfare; State, Management and Trade Unions; Labour Problems in India.

Learning Outcome: The students gain knowledge about concept, scope and principles of Labour Welfare.

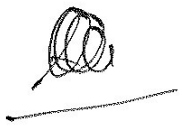
Unit – V

Labour Welfare Programmes: Statutory and Non-statutory; Extra-mural and Intra-mural, Welfare Officer Role, Status and Functions; Role of Social Work in Industry.

Learning Outcome: The students able to acquire knowledge about labour welfare programmes and role of Social Work in Industry.

Reference Books:

1) Govt. of India (Ministry of Labour) (1969): Report of the Commission on Labour Welfare, New Delhi:
2) Govt. of India (1983): Report on Royal Commission on Labour in India, New Delhi.
3) Govt. of India (Ministry of Labour (2002) Report Second National Commission on Labour, New Delhi.
4) Malik P.L. (2019): Industrial Law, Eastern Book Company Lucknow.
5) Mishra S.N. (2010): An Introduction to Labour and Industrial Laws,
6) Moorthy M.V. (1982): Principles of Labour Welfare, New Delhi: Oxford University Press.
7) Pant. S.C.: Indian Labour Problems, Allahabad, Chaitanya Pub. House.
8) Sarma A.M (2010): Aspects of Labour Welfare and Social Security, New Delhi: Himalaya Publishing House, Mumbai.
9) Vaid K.N (2010): Labour Welfare in India, New Delhi, Sri Ram Centre for I.R., New Delhi.



SW-27 (A): INDUSTRIAL RELATIONS
(OPEN ELECTIVE COURSE)

Course Objectives: The main objective this course is to enlighten the students about Industrial Relations and labour management co-operation and industrial relations machinery in India.

Course Outcome: Create awareness among the students on Industrial Relations and management of Trade Unions in India.

Unit – I

Industrial Relations – Concept, Scope and evaluation of Industrial Relations, Marxian Approach, Gandhian Approach, Dunlop's Approach and Human Relations Approach.

Learning Outcome: Students acquire knowledge about industrial relations approaches.

Unit – II

Industrial Relations Machinery – Conciliation, Mediation, Adjudication, Voluntary Arbitration; Code of Conduct, Code of Discipline – Industrial Conflicts and Causes; Legal frame work of industrial relations.

Learning Outcome: The students understand the concept and approaches to Industrial Relations, and Industrial Relation machinery.

Unit – III

Grievance handling procedure, Labour Management Co-operation – Workers Participation in Management: meaning, advantages and disadentages.

Learning Outcome: Students more acquaint with Labour Management Cooperation; collective bargaining; management of trade Unions in India.

Unit – IV

Collective Bargaining; Management of Trade Unions in India, structure, tunctions and problems. India and International Labour organization (ILO).

Learning Outcome: Students understand the collective bargaining and management of trade Union.

Unit – V

Trade Union Movement and Development; Registration, Functions and Membership; Leadership, Union Elections; Role of Trade Unions in Industrial Relations and Social Responsibility.

Learning Outcome: Student get knowledge on trade union movement and development in India.

Reference Books:

1) Yoder, Dale. Personnel Management and Industrial Relations.
2) Tripati. P.C. Personnel Management and Industrial Relations.
3) Bhagoliwal Economics of Labour and Social Welfare.
4) Giri, V.V. Labour Problems in Indian Industry.
5) Saxena, R.C. Industrial Relations and Labour Welfare
6) Memoria, S.N. Labour Problems in India.
7) Thirpati. Personnel Management and Industrial Relations.
8) Punekar, S.D. Trade Unionism in India.
9) Mayers, C. Industrial Relations in India.



SW- 27 (B): COUNCELLING IN SOCIAL WORK PRACTICE
(OPEN ELECTIVE COURSE)

Course Objectives: This paper will enlighten the students on conceptual theoretical understanding on counselling approaches and types and skills of counselling for special groups and social stigma and social pathology.

Course Outcomes: Prepare the students on the concept and purpose of counselling, types and skills of counselling. Train up on counselling for families and different groups.

UNIT- I

Introduction to Counselling: Meaning, Definition, Purpose and Goals of Counselling- Perspectives of Counselling: Psychodynamic, Cognitive, Humanistic Behavioural and sociological- Counselling and Guidance.

Learning outcome: Students will be able to gain knowledge about the concept and meaning of the Counselling.

UNIT- II

Approaches to Counselling: The Directive Approach, Humanistic Approach, Roger's Self Theory to Development of Self-concept, Behaviouristic Approach and Electic Approach – Factors contribute to emergence of Counselling.

Learning Outcome: Students will be able to gain knowledge about theApproaches and Theory's of Counselling.

UNIT- III

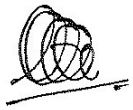
Counselling Process and Skills: Nature and Characteristics of the Counselling Process – Steps in Counselling Process – Techniques of Counselling – Counsellors Skills – Counselling as a helping Relationship- Empathy as the key to Counselling Process.

Learning outcome: Students will be able to gain knowledge about the Characteristics and Techniques of Counselling.

UNIT- IV

Counselling for Special Groups: Children with Learning and Behavioural Problems – Mentally Retarded – Counselling for Correction and Better Adjustment – Pre & Post Marital and Family Counselling.

Learning outcome: Students will be able to gain knowledge about the Learning and Behavioural Problems.



UNIT- V

Social Stigma and Social Pathology: Counselling and Psychotherapy – Counselling for Stress, Burnout and Depression – Counselling for Sexual Health and HIV/AIDS – Counselling for Alcoholic and Drug Addicted.

Learning outcome: Students will be able to gain knowledge about the Counselling for Stress, Burnout and Drug Addicted.

