

ANDHRA KESARI UNIVERSITY




(w.e.f. Academic Year 2023-2024)

Minor

Programme: Social Work

S. No.	Paper	Hours	Credits
1	Basic Methods of Social Work	4	4
2	Social Problems and Social Legislations	4	4
3	Social work practice with government and NGOs	4	4
4	Professional Competence for Social Work Practice	4	4

Approved and Forwarded  
  
(Dr. V. Ramesh Kumar)  
Chairman BOS  
Andhra Kesari University  
Ongole.

## 2. Social Problems and Social Legislations

### I. Objectives

- To develop knowledge about and analyze the origin, and causes of social problems □  
To understand the effects of social problems on individuals, groups and society.
- To acquire knowledge about social reforms, social policy and social legislation and critically understand their role in controlling the social problems.
- To create an awareness about the preventive and remedial services of Govt and Non-Govt organizations in dealing with social Problems

### Learning Outcomes:

Students at the successful completion of the course will be able to;

- Develop knowledge about and analyze the origin, and causes of social problems □  
Understand the effects of social problems on individuals, groups and society.
- Acquire knowledge about social reforms, social policy and social legislation and critically understand their role in controlling the social problems.
- Aware on the preventive and remedial services of Govt and Non- Govt organizations in dealing with social Problems

### II. Syllabus:

#### UNIT I. Introduction to social problems

Concept of social pathology, Social deviance, social disorganization and social problems

#### UNIT II. Social Problems Causes and Consequences

Causes and Consequences of AIDS, crime, drug addiction, untouchability, and gender-based violence

#### UNIT III. Social Legislations in India

Social legislations related to AIDS, crime, drug addiction, dowry, and untouchability

#### UNIT IV. Services by NGOs and Government

The preventive and remedial services available at the Government and Non Governmental level to deal with problems AIDS, crime, drug addiction, gender based violence and untouchability

#### UNIT V. Role of Social Worker

Application of social work methods to the sufferers of AIDS, crime, drug addiction, gender based violence and untouchability

### III. REFERENCES:

1. Barber, J.G. (1995). Social work with Addiction, New Delhi: Macmillan Publications.
2. Becker, K.A. (1966). Social Problems: a Modern Approach, New York, John Wiley and Sons.
3. Dandekar, V.M. and Rath, N. (1971). Poverty in India, Poona: Indian School of Political Economy.
4. Fischer, J.H. (ed.) (1971). Problems of Urbanization, Bombay: Leslie Sawh by Programme for Training for Democracy.

5. Gangrade, K.D. (1978). Social Legislation in India, Vol. I & II, Delhi: Concept Publishing Company.
6. Schriver, J.E. (1995). Human Behaviour and the Social Environment, Allyn and Bacon.
7. Velleman, R. (1998). Counselling for Alcohol problems, Delhi: Sage Publications.


#### IV. Co-Curricular Activities:

a) **Mandatory:**(Training of students by teacher in field related skills:10hours)

1. **For Teacher:** Training of students by the teacher in the classroom or in the field for a total of 10 hours on techniques of organizing and identifying sources of social work programmes. Teacher education prepares teachers for future. Pre Service Student Teachers will have to be prepared and made efficient to be capable of conducting various cocurricular activities at the preservice level itself which will help them to conduct such type of activities when they actually start working in schools as regular teachers.
2. **For student:** separate filed work Planning, Organizing and Executing co-curricular activities will help in developing in Pre Service Student Teachers leadership skills, group dynamics, skill of socialization, skill to accept others ideas, skills to be patriotic, skill to be working in group and therefore along with the curricular activities co-curricular activities finds a very important part at the pre-service program.
3. Maxmarks for field work report: 05.
4. Suggested format for field work: Title page, student details, contents page, introduction, work done, findings, conclusions and acknowledgements.
5. Unit tests (IE).

#### b) Suggested co-curricular activities

1. Seminars, group discussion, quiz, debates etc.
2. Preparation of videos on social work programmes.
3. Assignments.
4. Training of students by a related field expert.
5. Collection of material, figures, photos related to social work program the minia systematic way in a file.
6. Case works and case studies.

Approved and Forwarded  
  
 (Dr. V. Ramakrishna Kumar)  
 Chairman BOS  
 Andhra Keshari University  
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### **3. Social Work Practices with Government and Non- Governmental Organizations**

#### **I. Objectives**

- To understand the concept of Non – Governmental Organisations
- To acquire the knowledge on formation of non-governmental organisation
- To enhance knowledge on management of non- governmental organisation
- To understand the financial management of non-governmental organisation
- To enhance the knowledge on financial management of non-governmental organisation

#### **Outcomes**

- Understand the concept of Non-Governmental Organisations
- Acquire the knowledge on formation of non-governmental organisation
- Enhance knowledge on management of non-governmental organisation
- Understand the financial management of non-governmental organisation
- Enhance the knowledge on financial management of non-governmental organisation

#### **II. Syllabus:**

##### **UNIT- I**

**Non-Governmental Organisations-** Concept, Meaning and Types, Relationship of NGOs with government. Historical development of Non-governmental organisation in India

##### **UNIT- II**

**Promotion and Formation of NGOs-**Voluntary action-Concept and trends, Andhra Pradesh State Societies Registration Act, 2001- Features and steps; Societies Registration act 1860

##### **UNIT-III**

**Management of the NGOs-**Executive Committee, General Body, Roles and functions; memorandum of association

##### **UNIT-IV**

**Financial Management-**Sources of Finance-Governmental and Non-Governmental; methods of resource mobilisation. Corporate Social Responsibility (CSR);

##### **UNIT-V**

**Project Management-** Formulating a project, preparing an Organisational Budget,needs assessment, project proposal

#### **III. REFERENCES:**

1. **Chandra Sneha Latha**–Non-Governmental Organisation Structure relevance and functions
2. **Thomas, A.**-What is development?
3. **Drucker, P.**-Managing non-profit Organisations


#### **IV. Co-Curricular Activities:**

a) **Mandatory:** (Training of students by teacher in field related skills:10 hours)

1. **For Teacher:** Training of students by the teacher in the classroom or in the field for a total of 10 hours on techniques of organizing and identifying sources of social work programmes Teacher education prepares teachers for future. Pre Service Student Teachers will have to be prepared and made efficient to be capable of conducting various cocurricular activities at the pre service level itself which will help them to conduct such type of activities when they actually start working in schools as regular teachers.
2. **For student:** separate filed work Planning, Organizing and Executing co-curricular activities will help in developing in Pre Service Student Teachers leadership skills, group dynamics, skill of socialization, skill to accept others ideas, skills to be patriotic, skill to be working in group and therefore along with the curricular activities co-curricular activities finds a very important part at the pre-service program.
3. Maxmarksforfieldworkreport:05.
4. Suggested format for field work: Title page, student details, contents page, introduction, work done, findings, conclusions and acknowledgements.
5. Unit tests (IE).

#### **b) Suggested co-curricular activities**

1. Seminars, group discussion, quiz, debates etc.
2. Preparation of videos on social work programmes.
3. Assignments.
4. Training of students by a related field expert.
5. Collection of material, figures, photos related to social work program the mina systematic way in a file.
6. Caseworks and case studies.

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## **4. PROFESSIONAL COMPETENCE FOR SOCIAL WORK PRACTICE**

### **I. Objectives**

- To understand the competency, work ethics in social work profession
- To get oriented the professional ism in social work
- To get knowledge on types of competencies in social work
- To acquire knowledge on Components of professional competence and fieldwork practice

### **Learning Outcomes:**

Students at the successful completion of the course will be able to;

- Understand the competency, work ethics in social work profession.
- Contextualization of knowledge, praxis and technique.
- Describes a wider range of competency, behavior, knowledge and skill.
- Improve competitive, intellectual skills and cognitive strategies.
- Understand the field work types and skills required in social work

### **II. Syllabus:**

#### **Unit:1-Elevatingcompetencein social workers**

Definition, introduction, including skill knowledge on social work profession; Effective work habits, soft skills and empowering positive attitude among social workers.

#### **Unit:2- Professionalism in social work**

Identification, commitment, demonstration, ethical decisional and accountability; challenges faced by social work profession in India

#### **Unit:3-Evaluating and monitoring**

Integrated social work values, acquired and applied knowledge, transferred knowledge, skills and values in practice. Monitoring and evaluation

#### **Unit:4-Types of competencies in social work**

Communicative competence, organizational competence, analytical competence, reflexive competence, and social competence.

#### **Unit:5-Components of professional competence**

Integrative social education, behavior in the Society, development and presence of professional competence. Types of field work and skills required in field work

### **III. REFERENCES:**

1. P.D. Misra, Binamisra social work profession in India.

2. Frank cooper professional boundaries in social work and social care.
3. Amanda M. Nickson, Margaretanne Carter, Abraham Francis, supervision and professional development in social work practice.
4. Michael E. Sherr, Johnky M. Jones competence based social work.
5. Neil Thompson, the professional social worker meeting the challenge.


#### IV. Co-Curricular Activities:

##### a). **Mandatory:**(Training of students by teacher in field related skills:10 hours)

1. **For Teacher:** Training of students by the teacher in the class room or in the field for a total of 10 hours on techniques of organizing and identifying sources of social work programmes. Teacher education prepares teachers for future. Pre Service Student Teachers will have to be prepared and made efficient to be capable of conducting various co-curricular activities at the pre service level itself which will help them to conduct such type of activities when they actually start working in schools as regular teachers.
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3. Max marks for field work report:05.
4. Suggested format for field work: Title page, student details, contents page, introduction, work done, findings, conclusions and acknowledgements.
5. Unit tests (IE).

##### b). **Suggested co-curricular activities**

1. Seminars, group discussion, quiz, debates etc.
2. Preparation of videos on social work programmes.
3. Assignments.
4. Training of students by a related field expert.
5. Collection of material, figures, photos related to social work program the most systematic way in a file.
6. Case works and case studies.

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**ANDHRAKESARIUNIVERSITY-ONGOLE**

**BA DEGREE (UG-REGULAR) EXAMINATIONS 2023-24**

**B.A. Honors in Social Work (Minor)**

**II-YEAR, III & IV-SEMESTER - MODEL QUESTION PAPERS**

**MAX.TIME:03HOURS**

**MAX.MARKS:75**

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**SECTION-A(10MARKSQUESTIONS)::5Qx10M=50M**

**ANSWER ANY FIVE OF THE FOLLOWING QUESTIONS**

1. ?
2. ?
3. ?
4. ?
5. ?
6. ?
7. ?
8. ?
9. ?
10. ?

**SECTION-B(05MARKSQUESTIONS)::2Qx05M=10M**

**ANSWER ANY TWO (02) OF THE FOLLOWING QUESTIONS**

11. ?
12. ?
13. ?
14. ?
15. ?

**SECTION-C(1MARKMCQs)::5Qx1M=5M**

**ANSWER ALL OF THE FOLLOWING QUESTIONS**

16.  
A.            B.            C.            D.
17.  
A.            B.            C.            D.
18.  
A.            B.            C.            D.
- 19.



20.            A.            B.            C.            D.
- A.            B.            C.            D.

**SECTION-D(1MARKFILLINTHEBLANKS)::5x1=5**

**ANSWERALLOFTHEFOLLOWINGQUESTIONS**

21. \_\_\_\_\_.
22. \_\_\_\_\_.
23. \_\_\_\_\_.
24. \_\_\_\_\_.
25. \_\_\_\_\_.

**SECTION-E(1MARKMATCHTHEFOLLOWING)::5x1=5**

**PARTSOFTHECONSTITUTION-ITEMS**

**26.Matchthefollowing**

- |    |        |    |
|----|--------|----|
| A. | (    ) | 1. |
| B. | (    ) | 2. |
| C. | (    ) | 3. |
| D. | (    ) | 4. |
| E. | (    ) | 5. |

Approved and Forwarded

VRK

(Dr. V. Ramakrishna Kumar)

Chairman BOS

Andhra Kesari University

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